

**Department of Curriculum and Pedagogy  
Faculty of Education  
The University of British Columbia**

**Application Deadlines**

**Applicants are strongly urged to apply as early as possible.**

**Masters Deadline (MA or MEd)**

<b>For Session:</b>	<b>Deadlines</b>	
	<b>North American</b>	<b>International</b>
Winter Session Admission: (September start date)	February 1, 2014 for 2014 start date. December 1, 2014 for 2015 start date	February 1, 2014 for 2014 start date. December 1, 2014 for 2015 start date

Please be advised that for the 2015/2016 academic year the application deadline will be December 1, 2014.

**Doctoral Deadlines (PhD)**

<b>For Session:</b>	<b>Deadline</b>	
	<b>North American</b>	<b>International</b>
Winter Session Admission (September start date)	December 1	December 1

**PLEASE NOTE:** The above deadlines pertain to a **complete application file** (application form, application fee, transcripts, degree certification if any, statement of intent, CV (resume), referee letters, etc). Files which are "completed" after the above dates cannot be processed in time for admission to the applicable session.

Because of the possible delay in receiving international documentation and/or delay in assessing international transcripts, international applicants should try to get their complete application file in at least one month prior to the deadline.

Transcripts and reference letters can go missing in the mail. Please try to apply before the deadline to avoid having an incomplete application.

**OVER**

## TRANSCRIPTS

It is essential that **two official transcripts** from **ALL** post-secondary institutions attended be submitted in support of your application. They must be ordered by the applicant. You must have them sent, in envelopes which have been sealed and endorsed by the issuing institution, directly to the Graduate Secretary, Curriculum and Pedagogy. If the official transcript does not indicate the degree name and the degree conferral date, then **two** copies of the degree certificate are required.

For current and former UBC students, you do not need to send in official transcripts for your UBC program as a part of your graduate application package. However, please be aware that you are still responsible for submitting transcripts from all other post-secondary institutions that you have attended (e.g. exchange year, transfer year, etc.)

Applicants who graduated from non-English speaking countries must submit two **official original-language transcripts** along with **certified English translations** sent directly to us by their home institution. Please check: <http://www.grad.ubc.ca/apply/how/index.asp> for up to date requirements.

**Unofficial copies of transcripts are not acceptable and cannot be used to process your application.**

**All transcripts and degree certificates must arrive at UBC in sealed and endorsed envelopes issued by the Registrar of your home institution to be considered official.**